



**America 250 | CT Commission
Governance Subcommittee Meeting
Monday, April 14, 2025 at 3:00 p.m. via Zoom
Minutes**

Recording: <https://www.youtube.com/watch?v=mHRy3wslsIA>

Attendees

Subcommittee

Arienne Orozco, Chair
Deborah Schander
Michael Werner
Denise Merrill

CTH Staff

Cyndi Tolosa

The meeting started at 3:02 p.m.

1. Minutes Approval

a. [March 10, 2025](#)

Motion: D. Schander; Second: M. Werner; Vote: Yes - 3, No - 0, Abstain - 0 (D. Merrill was not present for the vote)

2. Governor's Office - New Designee

C. Tolosa shared that Kathy D'Amato is no longer working in the Governor's Office and Tom Scanlon will be the new designee to the commission.

3. Affiliate Program

a. Discussion on any flagged applications [One for April]

- i. [Application Review Form](#)
- ii. [Application Cover Sheets](#)
- iii. [Full Applications](#)

b. Vote on applications

A. Orozco opened discussion on the affiliate applications. All subcommittee members agreed to approve all applications except for the Town of Manchester's pending additional information from their applicant. Vote: Yes - 3, No - 0, Abstain - 0 (D. Merrill was not present for the vote)

c. [Invitation List](#) & Outreach

A. Orozco opened discussion on the invitation list for additional affiliates and noted that the list has been built but outreach has not yet been conducted - this is something that the Governance subcommittee may be able to assist with. Discussion around the best strategy for outreach to prospective affiliates. C. Tolosa noted that it may be best to find commissioners who have connections to organizations or groups, as it is sometimes difficult to connect with these groups through the commission's email address. CTH

staff will put together a template for the email and commission volunteers will conduct the outreach. Discussion amongst subcommittee members on who could do which outreach between minutes 11 to 30 and 35 to __ in the recording.

4. Other Business as Needed

Discussion of agenda for Wednesday's commission meeting. A. Orozco recommended adding conversation on affiliate outreach to the agenda to gather additional suggestions and volunteers to assist with contacts.

The meeting ended at 3:50 p.m.

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